



“ විශිෂ්ට රාජ්‍ය සේවාවකි සඳහා ජප්ප කප්පවෙලු ”
ප්‍රධාන ලේකම් කාර්යාලය - බස්නාහිර පළාත
பிரதான செயலாளர் அலுவலகம் - மேல் மாகாணம்
OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE



204, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, බත්තරමුල්ල.
 204, டென்சில் கொப்பேகடுவ மாவத்தை, பத்தரமுல்ல.
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.

ප්‍රධාන ලේකම් } පුරකථන / தொலைபேசி / Telephone - 011 - 2092599 } ආදායම් දුරකථන }
 பிரதான செயலாளர் } மரச்சீ / பெக்ஸ் / Fax - 011 - 2092601 } தொலைபேசி இலக்கம் }
 Chief Secretary } ඊ-මේල් / மின்னஞ்சல் / E-mail - chiefsecretary@wpc.gov.lk } General Telephone } 011 - 2093000

මගේ අංකය } CSWP/FIN-AP/03/FI/01 } ඔබේ අංකය } 2021.12.03 }
 எனது இலக்கம் } } உமது இலக்கம் } }
 My No. } } Your No. } }
 Date } } Date }


මූල්‍ය චක්‍රලේඛ 11/2021

- ආණ්ඩුකාර ලේකම් (බ.ප.),
- අමාත්‍යාංශ ලේකම්වරු (බ.ප.),
- සභා ලේකම් (බ.ප.),
- පළාත් කොමිෂන් සභාවල ලේකම්වරු (බ.ප.),
- නියෝජ්‍ය ප්‍රධාන ලේකම්වරු (බ.ප.),
- දෙපාර්තමේන්තුවල ප්‍රධානීන් (බ.ප.),
- ව්‍යවස්ථාපිත අධිකාරිවල සභාපතිවරු (බ.ප.).

Introduction of an Electronic Government Procurement (e-GP) System in to the Sri Lanka Public Sector.

භාණ්ඩාගාර ලේකම් විසින් නිකුත් කරන ලද 2018.10.23 දිනැති “Introduction of an Electronic Government Procurement (e-GP) System in to the Sri Lanka Public Sector” යන මැයෙන් යුතු රාජ්‍ය මූල්‍ය චක්‍රලේඛ අංක 05/2018 හි පිටපතක් මේ සමඟ අමුණා ඇත.

02. ආණ්ඩුකාර ලේකම්ගේ අංක GOS/ADM/6/2/19 හා 2021.11.23 දිනැති ලිපිය මඟින් ඉහත සඳහන් චක්‍රලේඛය බස්නාහිර පළාත් සභාවට අදාළ කර ගැනීම සඳහා ගරු ආණ්ඩුකාරතුමාගේ අනුමැතිය ලැබී ඇති බව දැනුම් දී ඇත. එහෙයින් මෙම චක්‍රලේඛයේ සඳහන් විධිවිධාන ප්‍රකාරව කටයුතු කරන මෙන් කාරුණිකව දන්වමි.


 ජේ.එම්.සී. ජයතිති විජේතුංග,
 ප්‍රධාන ලේකම්, පළාත් මුදල්
 අමාත්‍යාංශ ලේකම් හා පළාත්
 භාණ්ඩාගාර ලේකම්,
 බස්නාහිර පළාත.

- පිටපත: 01.විගණකාධිපති
 02.අධ්‍යක්ෂ (අභ්‍යන්තර විගණන)
 03.තොරතුරු තාක්ෂණ නිලධාරී.

නියෝජ්‍ය ප්‍රධාන ලේකම් பிரதான செயலாளர் Deputy Chief Secretary	පාලන நிர்வாகம் Administration Tel : 0112092606 Fax : 0112092609 dcsadmin@cs.wpc.gov.lk	පරිත් කා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training Tel : 0112092631 Fax : 0112092647 dcspt@cs.wpc.gov.lk	මූල්‍ය நிதி Finance Tel : 0112092640 Fax : 0112092636 dcsfinance@cs.wpc.gov.lk	කලාපීය நிட்டமிடல் Planning Tel : 0112092532 Fax : 0112092533 dsplan@cs.wpc.gov.lk	ඉංජිනේරු பொறியியல் Engineering Tel : 0112092501 Fax : 0112092505 dcs@eng.wpc.gov.lk	ප්‍රධාන අභ්‍යන්තර විගණක பிரதான உள்வகக் கணக்காய்வாளர் Chief Internal Auditor Tel : 0112092628 Fax : 0112092625 cia@cs.wpc.gov.lk	
---	---	--	---	--	--	--	---



මුදල් හා ජනමාධ්‍ය අමාත්‍යාංශය

நிதி மற்றும் வெகுசன ஊடக அமைச்சு

MINISTRY OF FINANCE AND MASS MEDIA

මහලේකම් කාර්යාලය, කොළඹ 01.
ශ්‍රී ලංකාව

செயலகம், கொழும்பு 01.
இலங்கை

The Secretariat, Colombo 01.
Sri Lanka

කාර්යාලය - මුදල් } (+94)-11-2484500
 அலுவலகம் - நிதி } (+94)-11-2484600
 Office - Finance } (+94)-11-2484700
 කාර්යාලය - ජනමාධ්‍ය } (+94)-11-2513459
 அலுவலகம் - பொது ஊடக } (+94)-11-2513498
 Office - Mass Media } (+94)-11-2512324

ලැකිය - මුදල් }
 பெக்ஸ் - நிதி } (+94)-11-2449823
 Fax - Finance }
 ලැකිය - ජනමාධ්‍ය }
 பெக்ஸ் - பொது ஊடக } (+94)-11-2513458
 Fax - Mass Media }

වෙබ් අඩවි }
 వెబ් சைட்கள் } www.treasury.gov.lk
 Websites } www.media.gov.lk

මගේ අංකය }
 எனது இல. } PFD/e-GP/Circular/2018
 My No. }

ඔබේ අංකය }
 உமது இல. }
 Your No. }

දිනය }
 திகதி } 23.10.2018
 Date }

PFD Circular No: 05/2018

All Secretaries to the Ministries
 All Heads of the Departments

Introduction of an Electronic Government Procurement (e-GP) System into the Sri Lanka Public Sector

Background

Following the fourth South Asia Region Public Procurement Conference held in Sri Lanka under the theme “e-GP in South Asia - Achievements, Opportunities and Challenges” from 20th February to 23rd February 2017 in Colombo and Kandy under the auspices of H.E. the President and then Hon. Minister of Finance, the Department of Public Finance under the Ministry of Finance and Mass Media has initiated actions to develop an Electronic Government Procurement (e-GP) system with the approval of the Cabinet of Ministers.

The Working Group appointed for this purpose with diverse professionals has made wide recommendations on the introduction of an e-GP system for Sri Lanka. Accordingly, an e-GP Secretariat has been setup under the Department of Public Finance to implement those recommendations in consultation with the government institutions. e-GP system to meet the local needs in compliance with the government procurement guidelines is being developed with the technical assistance of the School of Computing of the University of Colombo currently.

02. The implementation of e-GP system will immensely support the public procurement system which helps utilize scarce resources enhancing economy, efficiency, transparency and accountability in government procurement processes. The e-GP system will also generate significant savings by reducing Procurement Cycle Time given its speed, accuracy, efficiency, and confidentiality with minimum room for manipulations and corrupt practices.

03. Accordingly, the e-GP Secretariat will take the following course of actions in relation to its implementation, and invites your co-operation towards this transformation in procurement management in the public sector.

(i) Appointment of Liaison Officers at Procurement Entities

It is essential to appoint Liaison Officers, to be the first contact points of the procurement entities working in the dedicated procurement cells in the procuring entities who coordinate with the e-GP Secretariat to ensure smooth implementation of the system. Therefore, it is required to nominate a suitable officer (Staff Grade Officer who is conversant with the subject of public procurement and reasonable experience and knowledge in the use of ICT) as a Liaison Officer for your organization. Nominated officer should preferably have uninterrupted service term of two (2) years ahead at least.

(ii) Collection of Baseline Data

To track the progress and achievement of outcomes, it is required to compare with baseline data on procurement transactions of your institution for the past 3 years commencing from 2015. This would provide the e-GP Secretariat much needed data and information on Varieties, Volumes and Values (3Vs) of goods, services and works for last few years to ascertain the significance of the procurement transactions. The e-GP Secretariat expects to obtain the details of procurement transactions which could be used in designing the scope of the system in relation to your organization through the liaison officers.

(iii) Preparation & Electronic Submission of Procurement Plan – 2019

In accordance with the Public Finance Circular 01/2014, procuring entities are required to prepare annual procurement plans. The Procurement Plan prepared for 2019 as per the format given as Annex III in electronic form should be submitted to the following email address so that the e-GP Secretariat could upload it to the e-GP system.

promise@pfd.treasury.gov.lk

(iv) Access key to the e-GP system

Once the procurement liaison officer is appointed for your institution he/she will be issued with the access key to login to the system, and use common information with regard to vendors under different goods and services, generic specifications for commonly used items etc. as a guiding reference. Moreover, the liaison officers will facilitate the procurement entity in using the proposed e-GP system.

(v) Training

All required information as to how the e-GP system could be used by the procuring entities and vendors, suppliers and contractors will also be available on the system as a guiding reference. The liaison officers, vendor and suppliers will also be given hands-on training on the system and these sessions will be conducted in Colombo, Kandy, Galle, Badulla, Anuradhapura and Polonnaruwa initially and gradually extended to other regions as well.

(vi) Help Desk Service

With the launch of the e-GP system, a help desk service will be made available by the e-GP Secretariat through a hotline and a dedicated e-mail address for procurement entities as well as for vendors and service providers continuously until the e-GP system is fully functional.

04. Accordingly you are hereby instructed to,

- i. nominate a suitable officer as a Liaison officer of your organization and submit the details of the officer as per the format in **Annexure I on or before 1st of November 2018**
- ii. furnish the information as per the format given as **Annexure II** to the Department of Public Finance **on or before 10th of November 2018** on procurement transactions of your institution for the past 3 years commencing from 2015
- iii. submit the Procurement Plan prepared for 2019 as per the format given as **Annexure III** in electronic form to the following email address **on or before 21st December 2018**
promise@pfd.treasury.gov.lk
(All information must be prepared using MS-Excel)

05. If you need further information, clarifications and details, please contact Director General of Department of Public Finance on 2484614, Ms. S.G. Pathirage, Director on 2484634, Mrs. C.H.Ranathunga, Assistant Director on 2484766 or Mr. M.G.G. Vidyarathna, ICT officer of the e-GP Secretariat on 2484600 Ext 1169.

Your cooperation in this respect is much appreciated.



R.H.S. Samaratunga
Secretary to the Treasury

Details of Liaison Officer

Ministry

Name with Initials:

Title Initials Last name

Post

Service

Tenure in the current position

NIC Date of Birth

Office:

Address

Phone Mobile

Fax Email

Residence:

Address

Phone Mobile

Fax Email

THE FORMAT FOR PROCUREMENT PLAN-2019

Procurement Plan for Year 2019

Ministry of

Department/ Agency/ Ministry	Procurement Category (Goods, Works, Services and IS etc)	Estimated Cost (Rs. Mn)	Source of Financing /Name of the Donor	Procurement Method (ICB,LIB, LNB, and National Shopping etc.)	Level of Authority (CACP, SCAPC, MPC etc)	Priority Status P=Priority N=Normal	Current Status of procurement preparedness activities	Scheduled date of commencement	Scheduled date of Completion	Remarks	Budget attached for 2019 and in the medium term

.....
Prepared by.....
Approved by the Ministry.....
Date