



“ විශිෂ්ට රාජ්‍ය සේවාවක් සඳහා ජ්‍යෙෂ්ඨ කැපවීම ”
ප්‍රධාන ලේකම් කාර්යාලය - බස්නාහිර පළාත
பிரதான செயலாளர் அலுவலகம் - மேல் மாகாணம்
OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE



204, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, බත්තරමුල්ල.
 204, டென்சில் கொப்பேகடுவ மாவத்தை, பத்தரமுல்ல.
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.

ප්‍රධාන ලේකම් } දුරකථන / தொலைபேசி / Telephone - 011 - 2092599 } සාදා දුරකථන }
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 Chief Secretary } 0-මේලු / இ-மேயில் / E-mail - chiefsecretary@wpc.gov.lk } General Telephone }



මගේ අංකය }
 எனது இலக்கம் }
 My No. }

CSWP/FIN-AP/03/FI/02(A)

ඔබේ අංකය }
 உமது இலக்கம் }
 Your No. }

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 திகதி }
 Date }

2023.01. 14

බස්නාහිර පළාත්
ව්‍යාපාර වකුලේඛ අංක 01/2023

බස්නාහිර පළාතේ,
 සියළුම ලේකම්වරුන්,
 පළාත් සභා අධිකාරි/ව්‍යවස්ථාපිත ආයතන වල
 සභාපතිවරුන් වෙත.

Payment of Bonus to the Staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2022.

භාණ්ඩාගාර ලේකම්ගේ 2022.12.21 දිනැති “Payment of Bonus to the Staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2022” සම්බන්ධයෙන් නිකුත් කරන ලද රාජ්‍ය ව්‍යාපාර වකුලේඛ අංක 09/2022 හි පිටපතක් මේ සමඟ අමුණා ඇත.

02. ආණ්ඩුකාර ලේකම්ගේ අංක GOS/ADM/6/2/19 හා 2023.01.05 දිනැති ලිපිය මඟින් ඉහත සඳහන් වකුලේඛය පහත සංශෝධනයට යටත්ව බස්නාහිර පළාත් සභාවට අදාළ කර ගැනීම සඳහා ගරු ආණ්ඩුකාරතුමාගේ අනුමැතිය ලැබී ඇති බව දැනුම් දී ඇත. එහෙයින් මෙම වකුලේඛයේ සඳහන් විධිවිධාන ප්‍රකාරව කටයුතු කරන මෙන් කාරුණිකව දන්වමි.

03. 2022.12.21 දිනැති රාජ්‍ය ව්‍යාපාර වකුලේඛ අංක PED 09/2022 හි 04 ඡේදය පහත පරිදි සංශෝධනය කරනු ලැබේ.

- i. “If any further clarification is required with regard to the Circular you are kindly informed to contact Director (Accounts & Payment) (011-2092639) of the Chief Secretary Office (Finance)”

ප්‍රදීප් යසරත්න,
 ප්‍රධාන ලේකම්,
 පළාත් මුදල් අමාත්‍යාංශ ලේකම් හා
 පළාත් භාණ්ඩාගාර ලේකම්,
 බස්නාහිර පළාත.

- පිටපත්: i. ආණ්ඩුකාර ලේකම් (බ.ප.)
 ii. විගණකාධිපති.
 iii. සියළු නියෝජ්‍ය ප්‍රධාන ලේකම්වරුන් (බ.ප.)
 iv. අධ්‍යක්ෂ (අභ්‍යන්තර විගණන) (බ.ප.)
 v. තොරතුරු තාක්ෂණ නිලධාරී

නියෝජ්‍ය ප්‍රධාන ලේකම් பிரதான செயலாளர் Deputy Chief Secretary	சாதாரண நிர்வாகம் Administration	பேரணி හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training	இலாப நிதி Finance	සංයුක්ත திட்டமிடல் Planning	இயந்திரப் பொறியியல் Engineering	பிரதான உள்ளகச் செயலாளர் Chief Internal Auditor
	Tel : 0112092606 Fax : 0112092609 dcsadmin@wpc.gov.lk	Tel : 0112092631 Fax : 0112092647 dcs@wpc.gov.lk	Tel : 0112092640 Fax : 0112092636 dcsfinance@wpc.gov.lk	Tel : 0112092532 Fax : 0112092505 dcsplan@wpc.gov.lk	Tel : 0112092501 Fax : 0112092505 dcs@wpc.gov.lk	Tel : 0112092628 Fax : 0112092625 dcs@wpc.gov.lk





මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය
 நிதி, பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு
 MINISTRY OF FINANCE, ECONOMIC STABILIZATION AND NATIONAL POLICIES

මහලක්ෂී කාර්යාලය, කොළඹ 01,
 ශ්‍රී ලංකාව

செயலகம், கோழம்பு 01,
 இலங்கை.

The Secretariat, Colombo 01,
 Sri Lanka.

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 இணையதளம்
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මගේ අංකය
 எனது இல
 My No } PE/COP/POLI/Circulars

ඔබේ අංකය
 உமது இல
 Your No }

දිනය
 திகதி
 Date } 21.12.2022

Public Enterprises Circular No. PED 09/2022

All Secretaries to Ministries,

Chairmen of Commercial Corporations, Statutory Boards and Government Owned Companies,

Payment of Bonus to the Staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2022

01. Payment of Bonus

Payment of bonus to the employees of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2022 should be granted as follows.

No.	Classification of Institutions	Proposed Bonus
1.	Commercial Corporations, Statutory Boards and Government Owned Companies which have earned profits during the financial year 2021 but, <u>do not / did not pay any incentives</u> based on attendance, performance or any other form of incentives.	Rs.25,000/-
2.	Commercial Corporations, Statutory Boards and Government Owned Companies which have earned profits during the financial year 2021 and <u>pay/ have paid incentives</u> based on attendance, performance or any other form of incentives.	Rs.20,000/-
3.	Commercial Corporations, Statutory Boards and Government Owned Companies which have recorded a loss in the financial year 2021, are not entitled to have a bonus based on the profitability of the institution.	

02. The Procedure to be followed

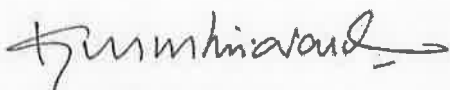
- 2.1 When a mid- term allowance which can be considered as a bonus has been paid by any institution to its employees, it should be considered as an advance of the annual bonus paid at the end of the year unless the Cabinet of Ministers has granted a special approval to consider such payment as an additional bonus.
- 2.2 Approval of the Board of Directors or the Board of Management should be obtained for the certification of accurate bonus calculation in terms of this Circular, prior to the payment of annual bonus. All the Commercial Corporations, Statutory Boards and Government Owned Companies should be responsible to make provision for all the statutory payments such as EPF (Employees' Provident Fund), ETF (Employees' Trust Fund) and Gratuity before the payment of bonus.
- 2.3. In order to make the payment of bonus as mentioned in item 01, Commercial Corporations, Statutory Boards and Government Owned Companies should promptly follow the provision No. 5.1 of the Operational Manual for State Owned Enterprises issued with the Circular No. PED 01/2021 dated 16th November 2021.

03. Special Matters

- 3.1. Funds for the payment of bonus are not provided by the General Treasury.
- 3.2. The provisions of this Circular shall not apply to the Commercial Corporations, Statutory Boards and Government Owned Companies which pay salaries and other allowances under the collective agreements or any other similar memoranda of understanding.
- 3.3. Institutions which have obtained special approval of the Cabinet of Ministers for the payment of bonus in the year 2021 deviating from provisions of the Circulars issued by the General Treasury and, intend to pay the bonus following the same approval procedure in the year 2022 too, should obtain prior approval of the General Treasury.

04. Clarifications

If any further clarification is required with regard to the Circular you are kindly informed to contact Additional Director General (Policy) (011-2484627) of the Department of Public Enterprises.



K.M. Mahinda Siriwardana

Secretary to the Treasury

Copies:

1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet of Ministers
4. Auditor General
5. Chairman, National Pay commission
6. Director General, Department of National Budget

