



" විශිෂ්ට රාජ්‍ය සේවාවක් සඳහා අප කැපවෙමු "

ප්‍රධාන ලේකම් කාර්යාලය - බස්නාහිර පළාත
பிரதான செயலாளர் அலுவலகம் - மேல் மாகாணம்
OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE



204, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, බත්තරමුල්ල.
 204, டென்சில் கொப்பேகடுவ மாவத்தை, பத்தரமுல்ல.
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.

ප්‍රධාන ලේකම්
 பிரதான செயலாளர்
 Chief Secretary

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පොදු දුරකථන
 தொலைபேசி இலக்கம்
 General Telephone } 011 - 2093000

මගේ අංකය
 எனது இலக்கம்
 My No. }

CSWP/FIN-AP/03/FI/02(A)

ඔබේ අංකය
 உமது இலக்கம்
 Your No. }

දිනය
 திகதி
 Date }

2024.01.17

බස්නාහිර පළාත්
ව්‍යාපාර චක්‍රලේඛ අංක 01/2024

බස්නාහිර පළාතේ,
 සියළුම ලේකම්වරුන්,
 පළාත් සභා අධිකාරි/ව්‍යවස්ථාපිත ආයතන වල
 සභාපතිවරුන් වෙත.

Payment of Bonus to the Staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2023.

භාණ්ඩාගාර ලේකම්ගේ 2023.12.11 දිනැති "Payment of Bonus to the Staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2023" සම්බන්ධයෙන් නිකුත් කරන ලද රාජ්‍ය ව්‍යාපාර චක්‍රලේඛ අංක 04/2023 හි පිටපතක් මේ සමඟ අමුණා ඇත.

02. ආණ්ඩුකාර ලේකම්ගේ අංක GOS/ADM/6/2/19-1 හා 2024.01.09 දිනැති ලිපිය මගින් ඉහත සඳහන් චක්‍රලේඛය බස්නාහිර පළාතට උචිත පරිදි අදාළ කර ගැනීම සඳහා ගරු ආණ්ඩුකාරතුමාගේ අනුමැතිය ලැබී ඇති බව දැනුම් දී ඇත. එහෙයින් මෙම චක්‍රලේඛයේ සඳහන් විධිවිධාන ප්‍රකාරව කටයුතු කරන මෙන් කාරුණිකව දන්වමි.

(Signature)

නියෝජ්‍ය ප්‍රධාන ලේකම් பிரதான செயலாளர் Deputy Chief Secretary	පාලන தற்காலகம் Administration Tel : 0112092606 Fax : 0112092609 dcsadmin@cs.wpc.gov.lk	පිරිස් හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training Tel : 0112092631 Fax : 0112092647 dcspt@cs.wpc.gov.lk	සීමා நிதி Finance Tel : 0112092640 Fax : 0112092636 dcsfinance@cs.wpc.gov.lk	සැලසුම් திட்டமிடல் Planning Tel : 0112092532 Fax : 0112092533 dsplan@cs.wpc.gov.lk	ඉංජිනේරු பொறியியல் Engineering Tel : 0112092501 Fax : 0112092505 dcs@eng.wpc.gov.lk	ප්‍රධාන අභ්‍යන්තර විමර්ශක பிரதான உதவிமகக் கணக்காய்வாளர் Chief Internal Auditor Tel : 0112092628 Fax : 0112092625 cia@cs.wpc.gov.lk	
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03. 2023.12.11 දිනැති රාජ්‍ය ව්‍යාපාර චක්‍රලේඛ අංක PED 04/2023 හි 03 ඡේදයෙහි 3.3 වගන්තියෙහි Special Approval of the Cabinet of Ministers වෙනුවට Special Approval of the Governor ලෙස ආදේශ කළ යුතු අතර එම චක්‍රලේඛයේ 04 ඡේදය පහත පරිදි සංශෝධනය කරනු ලැබේ.

- i. “If any further clarification is required with regard to the Circular you are kindly informed to contact Director (Accounts & Payment) (011-2092639) of the Chief Secretary Office (Finance)” .



එස්.එල්.ධම්මිකා කේ විජේසිංහ,
ප්‍රධාන ලේකම්,
පළාත් මුදල් අමාත්‍යාංශ ලේකම්, හා
පළාත් භාණ්ඩාගාර ලේකම්,
බස්නාහිර පළාත.

දුරකතන : 0112-093416
ෆැක්ස් : 0112-092636
විද්‍යුත් ලිපිනය : accpay@cs.wpc.gov.lk

- පිටපත්: i. ආණ්ඩුකාර ලේකම් (බ.ප.)
ii. විගණකාධිපති.
iii. සියළු නියෝජ්‍ය ප්‍රධාන ලේකම්වරුන් (බ.ප.)
iv. අධ්‍යක්ෂ (අභ්‍යන්තර විගණන) (බ.ප.)
v. තොරතුරු තාක්ෂණ නිලධාරී



இதல், ஈர்பீக ஸீலாஈகரன் ஸத ஸாநிக ஸுநிஸநீகி ஈமொநஸாஈஸ
நிதி, ஸொருளாதார ஁றுதிஸ்பாடு ஡ற்றும் தேசியக் கொள்கைகள் அமைச்சு
MINISTRY OF FINANCE, ECONOMIC STABILIZATION AND NATIONAL POLICIES

கொழும்பு ஡ாந்டாஈ, ஡ொழும்பு 01,
ஸ்ரீ லங்கா

செயலகம், கொழும்பு 01,
இலங்கை.

The Secretariat, Colombo 01,
Sri Lanka.

஡ாந்டாஈ } 011-2484500
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ஃலீ ஈலீக }
எனது இல } PE/COP/POLI/Circulars
My No }

ஃலீ ஈலீக }
உமது இல }
Your No }

திகதி }
Date } // .12.2023

Public Enterprises Circular No. PED 04/2023

All Secretaries to Ministries,
Chairmen of Commercial Corporations, Statutory Boards (including Government Universities)
and Government Owned Companies,

Payment of Bonus to the Staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2023

01. Payment of Bonus

Payment of bonus to the staff of Commercial Corporations, Statutory Boards and Government Owned Companies for the year 2023 should be granted as follows.

No.	Classification of Institutions	Proposed Bonus
1.	Commercial Corporations, Statutory Boards and Government Owned Companies which have earned profits during the financial year 2022 and have paid at least 30% of the profit after tax as dividend/ levy to the Consolidated Fund but, <u>do not / did not pay any incentive</u> based on attendance, performance or any other form of incentives.	Rs.25,000/-
2.	Commercial Corporations, Statutory Boards and Government Owned Companies which have earned profits during the financial year 2022 and have paid at least 30% of the profit after tax as dividend/ levy to the Consolidated Fund but <u>pay/ have paid incentives</u> based on attendance, performance or any other form of incentives.	Rs.20,000/-

3.	<p>Commercial Corporations, Statutory Boards and Government Owned Companies which;</p> <ul style="list-style-type: none"> - have earned profits during the financial year 2022 but have not paid at least 30% of the profit after tax as dividend/ levy to the Consolidated Fund, or - have recorded a loss during the financial year 2022, <u>are not entitled</u> to have a bonus based on the profitability of the institution.
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02. The Procedure to be followed

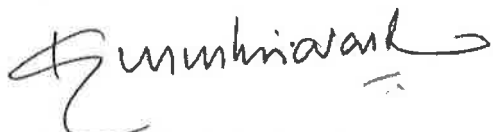
- 2.1 When a mid- term allowance which can be considered as a bonus has been paid by any institution to its employees, it should be considered as an advance of the annual bonus paid at the end of the year unless the Cabinet of Ministers has granted a special approval to consider such payment as an additional bonus.
- 2.2. Approval of the Board of Directors or the Board of Management should be obtained for the certification of accurate bonus calculation in terms of this Circular, prior to the payment of annual bonus. All the Commercial Corporations, Statutory Boards and Government Owned Companies should be responsible to make provision for all the statutory payments such as EPF (Employees' Provident Fund), ETF (Employees' Trust Fund) and Gratuity before the payment of bonus.

03. Special Matters

- 3.1. Funds for the payment of bonus are not provided by the General Treasury.
- 3.2. The provisions of this Circular shall not apply to the Commercial Corporations, Statutory Boards and Government Owned Companies which pay salaries and other allowances under the collective agreements or any other similar memoranda of understanding.
- 3.3. Institutions which have obtained special approval of the Cabinet of Ministers for the payment of bonus in the year 2022 should also comply with the provisions of this circular.

04. Clarifications

If any further clarification is required with regard to the Circular you are kindly informed to contact Additional Director General (Policy) (011-2484627) of the Department of Public Enterprises.



K.M. Mahinda Siriwardana

Secretary to the Treasury

Copies:

1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet of Ministers
4. Auditor General
5. Director General, Department of National Budget