

Public Administration Circular : 12/2003 (IV)

My No : EST-7/ALLOW/04/2000/3  
Ministry of Public Administration  
and Management  
Independence Square  
Colombo 07

27.02.2017

Secretaries to Ministries  
Chief Secretaries of Provinces  
Heads of Departments

**Revision of Fees for Translations, Interpretations and Typing**

Your attention is drawn to Para. 03 of Public Administration Circular 12/2003 (III) dated 22.08.2016 issued on the above matter.

02. The fees mentioned in 03 (a) 1 and (b) of the above Circular shall be revised in the following manner.

**(a) Translation Fees**

I. A fee of Rs. 2.50 shall be paid per word translated irrespective of the category of the document.

**(b) Fees for Interpretation**

To grant the allowance paid for the first hour as a specific allowance for interpretation, for every additional hour.

03. This Circular is issued with the concurrence of the General Treasury.

Sgd./J.J. Rathnasiri  
Secretary  
Ministry of Public Administration and Management